

**MINUTES OF A MEETING HELD ON 21 JUNE 2010
AT THE COMMUNITY CENTRE**

In attendance: Chairman – Cllr Mrs Lamb
Councillors: Mrs Alston, Lady Atkins, Balmain, Halford, Harter, Mrs Humphreys, Mrs Perkins, Ryan, D Williams and Mrs J Williams.

Also present: 5 members of the public

Before opening the meeting, the Mayor made reference to the death of Jill Hall, the wife of Mike Hall (former Town Cllr), who had died at the weekend. On behalf of the Council the Mayor would send her condolences.

1. Apologies for absence

Cllr. Sutcliff and County Cllr Val Wilson

2. Minutes

A copy of the minutes of the meetings held on 19 April 2010 and 20th May 2010 had been circulated to Members.

Resolved: The minutes were confirmed and signed as a true record. An amendment was approved to strike out Lady Atkins name at Minute 3, Item 8, 19 April Council minutes.

3. Declaration of Interest

Item 8 - Planning, Cllrs Lady Atkins, Balmain and D Williams (a personal interest – on planning committee at WBC). Item 9 – Kepple Lane playing field – Cllr Harter (personal & prejudicial – Trustee of KL Playing Field Trust). Item 10 – St Thomas Church – Cllrs Halford and Perkins (a personal interest - members of the parish)

4. Police matters

PC Dave Shaw attended the meeting. Crime was down on the same period compared to last year along with anti-social behaviour. He spoke of the reduced opening hours of the police station at Garstang. Concern was raised at the taxi parked on the grass verge (southbound) on the A6 south of the junction with Kepple Lane.

The meeting was adjourned, to allow members of the public to speak. A resident of Dorchester Road reported that employees of Booths were parking along the road and asked if another visit could be made by the Council to speak to the Manager of Booths asking that these vehicles park in the Booths car park. Cllrs Lamb and D Williams agreed to visit the Manager. Another member of the public spoke about dog fouling in Devonshire Drive and Windsor Road.

5. Traffic and parking issues - Cllrs noted the following update from LCC (full report on file)

(a) We have completed our drafting of the schedules and plans for the various Traffic Regulation Orders. These have been passed to the Legal Support Team in Preston who arrange for the public notices and site notices can be drafted and issued. LCC could not confirm the advertising date. LCC are still that they can still meet the overall timescale of completion this calendar year. A key step is how to inform / consult the public. We are considering putting the proposals on display in the Library for the duration of the public advertising and also doing a press release for the Courier.

(b) We sent out letters to residents on Kepple Lane asking them if they had any objections to the removal of the traffic islands. We have received replies but not carried out an analysis of them yet. Traffic counts have been undertaken to measure speed and volume. We met with the school to listen to issues about

road safety and will take them on board. All the information will be looked at and taken to the Wyre Traffic Liaison Group's next meeting on 7th July, where we will obtain the views of the Police and our Safety Engineering colleagues. After the meeting we should have a clear guide as to the appropriate course of action.

6. Report of other representatives and Mayoral engagements

The Mayor's and Town Crier's engagements had been circulated.

7. Report of Amenities Committee

Cllr Lamb reported on the meeting held earlier in the evening. The Council accepted the recommendations that are recorded in the Committee Minute Book.

8. Report of Planning Committee

Cllr Humphreys reported on the meeting held earlier in the evening. The Council accepted the recommendations that are recorded in the Committee Minute Book.

9. Kepple Lane playing field

Cllr Harter gave an update on CCTV, public meeting on 17th July, profile in the Courier and Sensory garden – full report on file.

For the public meeting on the 17th July the Trust wanted to print leaflets to distribute on the day and have a A3 laminated copy of the plan to display. As Trustee, Cllr Harter asked that the Town Council approve £100 from the Kepple Lane pot of money to cover these costs. Quotations had been sought and were reported to the Council.

Resolved: The expenditure was approved by the Council

10. St Thomas Church and Community Centre

The Secretary of St Thomas church had sent a letter to the Council enquiring if the Town Council would be willing to provide a letter of support for the new centre that St Thomas PCC is building in the grounds of the lower vicarage garden.

Resolved: The Council was in favour of the development and agreed for a supporting letter to be sent.

11. Code of Conduct Training

Cllrs noted the training evening on the Code of Conduct led by Jan Finch of WBC at Catterall Village Hall on 1st July.

Resolved: Cllrs Harter, Perkins, Ryan and the Clerk would attend.

12. LALC

The Council were informed of the following:

(a) Conference 2010, Leyland Hotel – 18th September. No Cllr wished to attend.

(b) The 66th Annual General Meeting on 6 November 2010.

Resolved: Cllrs Harter, Humphreys and Perkins would attend.

(c) Visit to Lancaster Castle - 10th October

Resolved: Cllr Ryan wished to attend.

13. Community Engagement – a guide produced by Parish & Town Council representatives for P & TC's and their communities

The Clerk to arrange circulation of the above document.

14. Preston FM

The Town Council considered the request from Lynn Harter, for Preston FM to use the internet broadband connection in the Town Clerks office for their two week tour in August.

Resolved: The Town Council agreed for Preston FM to use the internet connection at a

cost of £50.00. If their use exceeds the monthly broadband limit/usage the additional charge is to be met by Preston FM.

15. Finance

(a) Accounts for payment - Cllrs are asked to approve the following payments:

Bill payment	Salaries (E Parry –& M Rossall)	
Bill payment	Mrs E Parry – Reimbursemt BT internet bill for Office G17 (2 June – 1 Sep 2010)	£ 98.34
101541	Arts Centre – donation for room hire – Annual Town meeting	£ 20.00
101542	Cllr G Lamb – Mayor’s Allowance	£ 407.00
101543	No 18 Salad & Sandwich shop	£ 544.75
101544	The Flower shop – ATCM bouquets	£ 36.00
101545	Houghton’s Filling Station - weedspray & fuel	£ 82.40
101546	RBS software solutions – Alpha on line training	£ 82.25
101547	Austin Walmsley Ltd – Repairs to brackets on planters at the Scout Hut Minute 7(b) March 2010	£ 99.29
101548	Reimbursemt Cllr Lamb – Donation to St Thomas Church for Civic Sunday	£ 30.00
101549	Colin Cross Printers – Civic Sunday service sheets	£ 96.00
101550	Nickson’s materials for repaint benches by Riverside	£ 99.75

(b) Report of Finance Committee, 17th May 2010

The Council considered the Income and Expenditure Account Year 2009/10

Resolved: The Town Council approved the recommendation made by the Finance Committee that the ledger book for the last quarter be approved and that the 2009/10 year end accounts be approved.

The Council was informed that the following cheques were approved at the Finance Committee:

Cheque No.	Payee	Amount
101537	Signs & Graphics – Scout Hut sign	£ 82.25
101538	Colin Cross Printers – Civic Sunday invites	£ 98.70
101539	TH Horn – Lengthsman equipment	£ 61.69
101540	Wyre Borough Council - Room hire (Jan-March)	£ 26.46

(c) External Audit – The Clerk informed Cllrs that the Annual Return for the year ended 31 March 2010 is being prepared. Cllrs approved the statement of accounts (section 1) and completed Section 2 - Statement of Assurance.

16. Council Meetings and details

Next Council Meeting, 19th July 2010

Finance Committee meeting – 5th July 2010

The meeting closed at 8.50pm